



Talking to Administration about Discrimination

Before Talking to the Principal

- Have a clearly defined pattern of problematic things happening in the school
- Collect any evidence of these incidents (i.e. communication with teachers, graded work, etcetera)
- Bring your child's IEP (Individualized Educational Program) if appropriate

Remember Your Tone

- The principal and you are on the same side. You both want the school to improve
- They will want to help you more if you stay calm and avoid accusatory language

During the Meeting

- Take Notes
- Express what you feel the school is doing well
- Use clear specific language about what form the discrimination is taking
- Reference your child's IEP or diagnostic reports if appropriate
- Ask them to clearly lay out what action they plan to take

After the Meeting

- Document how administrators respond or do not respond
- Make sure they are taking actions mentioned in the meeting
- Keep track of how things improve, worsen, or stay the same for your child.
- If no action is taken or the problem persists consider contacting a lawyer or calling a district representative

What to Do Legally

- Keep records of all incidents of discrimination
- Keep records of all communication with teachers, administrators, and the district.
- Call Cueto Law at 618-277-1554

Disclaimer: The advice provided in this checklist is not complete or customized to your individual situation. Please always follow the advice of professionals aware of the specifics of your case. We at Cueto Law are not liable for any damage that comes from injury in following this checklist. The use of this checklist does not make you a client for Cueto Law and does not constitute legal advice.